

## Position: INTERNSHIP PROGRAMME

Location: Tshipi é Ntle Manganese Mining, Kathu, Northern Cape

### DESCRIPTION

- Are you a recent graduate/final year student with a positive attitude, who matriculated or currently reside within the John Taolo District?
- Do you want an opportunity for practical exposure in the mining sector?
- We want to invite all recently qualified graduates /final year students within the mentioned disciplines to apply for our Internship programme.

<b>MINING DEPARTMENT:</b>	<b>2 X Mining Engineers</b>	
<b>SHE DEPARTMENT:</b>	<b>2 X Environmental Officers</b>	<b>1 x Occupational Hygienist</b>
<b>MRM DEPARTMENT:</b>	<b>1 x Analytical Chemist</b>	<b>2 x Geologists</b>
	<b>1 x Surveyor</b>	<b>1 x Geotechnical Engineer</b>
<b>HR DEPARTMENT:</b>	<b>1 X HR Generalist</b>	
<b>PLANT OPERATIONS DEPARTMENT:</b>	<b>2 x Metallurgy</b>	

### MINIMUM QUALIFICATIONS REQUIRED

- Grade 12
- Completed degree/national diploma with **no** previous work experience OR Final Year student with a formal Internship Program Requirement/Project
- Matriculated/ currently residing in John Taolo district (Proof of school/residence required)
- Medically fit



### Enquiries

Applicants who meet the key requirements must apply and submit their CVs together with certified copies of qualifications and proof of schooling/residence to: Email address: - [hr@tshipi.co.za](mailto:hr@tshipi.co.za) - SUBJECT: INTERN APPLICATION

Closing date: 20 June 2018

## Position: Maintenance Planner

Location: Tshipi é Ntle Manganese Mining, Kathu, Northern Cape

### PURPOSE OF THE JOB

- The Maintenance Planner communicates, coordinates and manages all maintenance events at the mine. The individual is responsible for the total material management functions through forecasting and managing the maintenance budget as well as coordinating resources.

### Key performance areas:

- Minimization of down time due to innovative planning
- Communicating accurate maintenance events to all parties.
- Compile shut down planned network (activities, resources and time)
- Materials availability needed for all maintenance (acquisition, availability)
- Compile and do long-term material and component forecast.
- RWM (Routine work management)
- PRAGMA System
- Recondition able spares management
- Total materials management functions (budget quotes, orders)
- Management of planning office data flow.
- Compile planned maintenance tasks
- Supporting the team during shut downs.
- Coordination of resources.
- Liaising with foreman and artisans.
- Extract information, component forecasts, compile and managing maintenance budgets
- Financial, maintenance and production performance reporting and trending
- Component history and logbook management
- Supporting audit process and supply for sub-store stock

### Minimum qualifications required:

- Matric (Grade 12)
- Relevant technical qualification (N6 level)
- Drivers licence

### Minimum experience and knowledge required:

- 3 – 5 years' experience within this position in a mining environment
- PRAGMA experience
- Budgeting and forecasting

### SKILLS & COMPETENCIES

- Excellent Communication skills (verbal & written)
- Excellent problem solver
- Good organizational skills
- Good time-manager
- Attention to detail
- Report writing skills
- Budgeting skills

### Attributes

- Team player
- Results oriented
- Responsible individual
- Commitment to career
- Reliable & consistent



Applicants who meet the key requirements of the job must apply and submit their CVs together with certified copies of qualifications, quoting "Maintenance Planner" in the subject line: Email address: - [hr@tshipi.co.za](mailto:hr@tshipi.co.za)

Please deem your application unsuccessful if not contacted within 2 weeks after the closing date.

Closing date: 18 June 2018